

























Work Allocations		Actuals to 30/12/14	Remaining	Committed	Approved Plan (17/09/14)	Variance	Status at 30/12/14
Job No	Title						
1. ASSURANCE WORK							
LCC Core Financial Systems							
14/0925	Payroll	13	5	18			
14/0927	General Ledger Coding	8	0	8			
Sub-total - Core Financial Systems		21	5	26	50	24	
Revenues Shared Service - Financial Systems							
14/0929	Housing Benefits 2014/15 - Preston CC	5	6	11			
14/0930	Council Tax 2014/15 - Preston CC	6	0	6			
14/0931	NNDR 2014/15 - Preston CC	13	0	13			
14/0932	Operations and Performance 2014/15 - Preston CC	3	2	5			
14/0936	Housing Benefits 2014/15 - Lancaster CC	4	5	9			
14/0937	Council Tax 2014/15 - Lancaster CC	4	0	4			
14/0938	NNDR 2014/15 - Lancaster CC	9	0	9			
14/0939	Operations and Performance 2014/15 - Lancaster CC	2	1	3			
Sub-total - Revenues Shared Services		46	14	60	60	0	
Core Management Arrangements							
13/0871	HR Systems Replacement	1	0	1			
13/0903	National Fraud Initiative 2012/13	7	0	7			
14/0917	National Fraud Initiative 2014/15	13	9	22			
14/0919	Internal Communications	2	0	2			
14/0923	Annual Governance Review and Statement 2013/14	8	0	8			
Sub-total - Core Management Arrangements		31	9	40	50	10	
Risk Based Assurance Work Programme							
13/0908	Commercial Property Leases and Licences	1	0	1			
13/0911	Officer Gifts, Hospitality and Register of Interests	3	0	3			
14/0916	Fleet Management	6	0	6			
14/0918	Planning - Strategic Housing Market Assessment	29	0	29			
14/0920	Council Housing Tenancy Fraud	17	0	17			
14/0921	Outdoor Events Management	19	0	19			
14/0922	Salt Ayre Sports Centre - Financial Procedures	10	0	10			
14/0924	Housing Options and Allocations	20	0	20			
Sub-total - Risk Based Assurance Work		105	0	105	155	50	
Follow-Up Reviews		53	15	68	50	-18	
SUB-TOTAL - ASSURANCE WORK		256	43	299	365	66	

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Job No	Title						
2. CONSULTANCY WORK							
Support Work (projects and other)							
12/0849	Complaints - Officer Working Group	4	0	4			✓
13/0876	Financial Regulations Review	20	5	25			⚠
14/0928	Procurement Strategy Development	6	0	6			✓
14/0509	RIPA Monitoring and Central Register	1	1	2			⚠
14/0941	Fuel Cards	5	2	7			⚠
Sub-total - Support Work (projects and other)		36	8	44	35	-9	
Corporate Service Reviews							
13/0910	Ordering and Payment Systems Review	5	0	5			✓
14/0934	Business Travel and Transport Review	14	0	14			✓
Sub-total - Corporate Service Reviews		19	0	19	50	31	
Ad-Hoc Advice		56	9	65	80	15	∞
SUB-TOTAL - CONSULTANCY WORK		111	17	128	165	37	
3. OTHER							
12/0392	Deputy s151 Officer Duties	14	5	19	10	-9	∞
	Audit Work for Other Bodies - LDNPA	28	27	55	50	-5	⚠
SUB-TOTAL - OTHER		42	32	74	60	-14	
4. AUDIT MANAGEMENT							
12/0172	Committee Work	12	5	17			∞
12/0189	Audit Planning & Monitoring	23	10	33			∞
SUB-TOTAL - AUDIT MANAGEMENT		35	15	50	50	0	
5. CONTINGENCIES							
Investigations		7	0	7	30	23	
General Contingency		0	0	0	20	20	
SUB-TOTAL - CONTINGENCIES		7	0	7	50	43	
TOTALS		451	107	558	690	132	

Key: ✓ Completed ⚠ In Progress ? Not Yet Started ∞ Continuous or Multi-Year Activity
 CFwd Carried Forward to 2015/16 Plan ✗ Abandoned